

# Candler Park Conservancy Board Meeting

## September 27, 2023 (8PM - Zoom)

Present: Any Stout, Doug Wetzel, Eric Dusenbury, Ryan Anderson, John Wolf, Elliot Jones, Dan Hanlon, Van Jensen, Stacy Funderburke, Jonathan Flack, Lauren Welsh, Perry Smith

Absent: None

Guest: Alex Long, Eric Sevigny

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### Motions Presented During this Meeting:

- Motion to appoint Alex Long to the Candler Park Conservancy Board starting today. Unanimously approved
- Motion to adopt minutes from the August 16 board meeting. Unanimously approved
- Motion to approve signing contract with Starr Whitehouse contingent on raising the \$7,515 needed to execute the contract. 9 for. 0 against, 3 abstained.

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### Approved Agenda::

- Review Previous Meeting Minutes
- Alex Long Vote to join the board
- Call with Deputy Comm Alvin Dodson
- Meeting with Call with New Deputy Comm Rachel Maher, Partnerships & Enterprise
- Fall Fest
- Committee Reports:
  - Projects(Amy)
  - Development (Ryan)
  - Governance(Perry)
  - Finance(John)

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### Opening Topics:

Meeting with Parks Commissioner. Doug and Van had a conference call with Deputy Commissioner Alvin Dodson. The following items were discussed during the call:

- \$200K from Bond project towards Playground (Tennis, irrigation, shade structures)
  - Reaching out to Micah & Southern Rec for details
  - Cannot go through our vendors if we take \$200K from the Bond Referendum. Would have to go through a City approved vendor.
  - The \$200K has strings. We are going to have a smaller group work on this issue to see whether they can work with the City and approved vendor to use the full \$200K for the playground without expanding scope..
  - Task force - Stacy, Dan, Doug and Eric. Unanimously approved.
- Active Lawn and Amphitheatre is in Bond tranche 2 and should be coming up sooner than later (RFP in 2024?)
  - Perkins and Will is hoping to bid on the project
  - We need to discuss the CPC Board's goals for the project (it will cost more than the bond funding to do it all).
  - If the funding is over \$3M then any contractor can bid on it. It would be \$2.8M if \$200k is transfer to tranche 1 so it can be used for the playground.
  - \$2.8 will not cover the scope we have already identified. How do we want to handle that? This is the City's money so they will handle the bid and implementation. However, we want to provide input and affect the scope of work.
  - The Bond included the active lawn and amphitheater.
  - This issue was assigned to the Projects Committee.

Meeting with Call with New Deputy Comm Rachel Maher. The is in responsible for Partnerships & Enterprise.

- The meeting will be held on October 3 at 10am at the park. Van and Doug will attend. Rahel Maher worked for Park Pride before joining the Parks Department.

Fall Fest (Doug & Van)

- Please sign up for 5k (Volunteer/run)
- CPC has Booth Slots that need to be filled
- This is going to be our big push on Playground and Membership for 2023! Please help out and be ready to chat!
- Will be passing out race bibs on Saturday in our booth

*Committee Reports:*

*Membership, Fundraising, and Communications (Ryan Anderson):*

- We will start sending email updates out more frequently - every two to three weeks. We raised \$,1700 on the most recent email update. .

- Raised about \$11,000 since our last meeting. This was attributed to the fundraising signs placed in the park
- Sean's Candler Park will do a dine-out with a percentage of sales going to The Conservancy.
- The Waterfall made a preliminary decision to deny our request for the additional funding. However, they requested Stacy reach out to them to clarify the request and they will reconsider it.
- There are a couple other foundations under the Community Foundation that may consider funding the playground at about \$50K.
- Want to set up a CPC email distribution specifically for fundraising.
- We are working to boost our matching gift capabilities. Researching how best to facilitate the match. The Info@canlerparkconservancy.org email could be used as a matching gift contact while we work to better support this effort..
- Movie Night. Price per movie is \$395 or a percent of ticket sales. We need to pay for a projector and screen. The estimated cost is \$500 per screening. We might be able to get three in by the end of they year. We need to work on the revenue side for the movie nights. Possible revenue sources are sponsorship, meal deals, ... The City is also running some movie nights. This will be a topic in the meeting with Rachel Maher from the Parks Department; Dothey have resources we can leverage.
- Playground funding - will re-evaluate after FallFest and possibly go to CPNO for additional funding. We want to have this decided by the end of October so we can execute the contract.

*Finance and Audit (John Wolf):*

- Financial reports were sent out last week via Slack. However, we are re-evaluating our use of Slack. Will resend the reports via email as not everyone has access to Slack.

*Board Development and Governance (Perry Smith):*

- Did not meet in August
- Board Recruitment is moving forward. Thanks to Van and other board members for recruiting. Alex joined and two other candidates have expressed interest.
- Working to renew Directors and Officers (D&O) insurance. It is awaiting Doug's signature. Same level of coverage and same cost as last year's policy.
- Conflict of Interest and Board Commitment forms - almost all board members have signed and submitted.
- Reviewing the Memorandum of Understanding (MOU) with The City for park maintenance. Former board member Ben Klehr is reviewing for us.
- Polly Sattler may be a potential candidate to join the board. Amy, Elliott, and Stacy have spoken with her.

*Environment, Projects, and Programming:(Amy Stout)*

- Report was distributed ahead of meeting
- No update on kiosk.
- Replanting at Erwin Garden - Stacy Funderburke. Reviewed proposal from Starr Whitehouse. The proposal is for \$7,515. It covers design and oversight but not actual

installation. Installation would be done by volunteers. It is anticipated necessary funds will be raised by friends and family.

- **Motion to approve signing contract with Starr Whitehouse contingent on raising the \$7,515 needed to execute the contract. 9 for. 0 against, 3 abstained.**
- The workday for the Pool garden was a success!
- Will follow up with Trees Atlanta about invasives on the west side of the playing field.
- Boutte will perform tree work in the park ahead of FallFest after obtaining permission from the City. This is something we might consider for the trees growing in the culvert on the north end of the golf course.
- We will paint the concrete square (old sandbox). Will coordinate with park design on this effort.
- Pavilion refresh where picnic tables are located. Sod and plantings.
- We want to have signs to let folks know about our work.

Meeting ended at 9:23