

Candler Park Conservancy, Inc. Board of Directors Meeting

Wednesday, April 17, 2019

7:00 pm

Rush Center Training Room

1530 Dekalb Ave NE, 30307

Present: Kim Awbrey, Ken Edelstein, Dan Hanlon, Stacy Funderburke, Elliott Jones, Ben Klehr, Scott Lenhart, Perry Smith, Amy Stout, Lauren Welsh, Doug Wetzal, Jack White, and Omar Zaki

Not Present: John Skach* (with * denoting advance notice of absence provided)

The agenda for the meeting (although not formally adopted nor strictly followed) was as listed below:

1. Welcome and Introductions
2. Review and Approve Prior Board Meeting Minutes
3. Rival Entertainment Update
4. Update on Work Plan
5. Committee Reports
 - Board Development and Governance Committee
 - Membership, Fundraising, and Communications Committee
 - Update and Discussion of Needs for Beavers, Bluegrass and BBQ Event
 - Environment, Projects, and Programming Committee
 - Update on Recent/Proposed Small Projects and Park Improvements
 - Update on Proposed Amy Erwin Memorial Project
 - Discussion of Potential Pool Area Improvement Project
 - Finance and Audit Committee
 - Discussion and Vote on 2019 Budget

Introductions

New board member Kim Awbrey was welcomed. The group discussed a proposal from Scott Lenhart introduced via email earlier that day regarding a vote on a new board member. Concerns were raised regarding the failure to have a meeting of the Governance Committee, disagreement on whether the vote was in compliance with the group's bylaws, and the lack of urgency for moving this nomination forward; but a request to defer was voted down. Ultimately a motion to nominate John Wolf as a General Director for a two-year term was approved 9-4, with some of the opposition representing votes against the process.

Rival Entertainment Update

Dan Hanlon reported that he and Doug Wetzal had met with event organizer Josh Antenucci the day before and asked him about his plan to address silt/mud in the stream at this year's annual festival. The Parks Dept has told him that he had a violation in this regard last year and that he has to address it. He offered to prepare a detailed plan to Parks, but they did not require one. For this year, he proposes 1) to erect silt fences and sand tubes/bags around inlets on the field, 2) to erect similar equipment at the bottom of the parking lot including hay bales, and 3) to clean equipment on the field instead of in the parking lot. He offered to provide a copy of his to plan to us about two weeks prior to the event. It was noted that we need as much of this information as possible from him in written form, and it was strongly suggested that Dan should send a note back to him memorializing what he told them in person and obtain his written confirmation of their understanding. Doug asked him for money for the upcoming annual membership event, but did not get a commitment.

Update on Strategic Planning

Lauren Welsh handed out the text of a proposed revised mission statement. The handout also listed four Organizational Goals. She noted that she is waiting for feedback from Coxe Curry before fleshing out a

detailed work plan. She invited comments/feedback on the revised mission statement, indicating that we can vote on whether to adopt this at a later date.

Committee Reports:

Board Development and Governance:

- The committee did not hold any meetings since the last CPC board meeting, and no written report was provided.
- Scott Lenhart noted that the current maximum number of board members is 15 per our current bylaws. He suggested we may want to amend our bylaws to increase this number, possibly raising the number to 20.
- Lauren Welsh said she was having conversations with Martha Porter Hall about potentially joining the board.

Membership, Fundraising, and Communications:

- Doug Wetzel provided a written summary from this Committee's March 5 meeting. The Committee did not meet in April.
- Doug also provided a written update summarizing the progress on and plans for the Beavers, Bluegrass, and BBQ event to be held May 5.
- Fox Brothers will provide food for 150 people, and we will have a different band this year.
- They have solicited donations of approximately 10 items valued between \$75 and \$500 for a raffle. Tickets will be \$10 a piece and will be available online as well.

Environment, Projects, and Programming:

- This committee last met on April 10, and a written report was provided.
- Perry Smith reported that the white mulberry trees in the cove have been cut down, and the related debris has been cleared as well.
- Approximately 30 replacement trees were planted in this area on March 30 during an event sponsored by CPC and Trees Atlanta.
- On April 13, 11 of 12 new bird nest boxes were installed during an event hosted in conjunction with the Atlanta Audubon Society.
- A pool upgrade project is being discussed. The plan is to leverage Park Pride funds to do superficial improvements to the pool house such as paint, fixtures, furniture, fences.
- Committee members plan to be on site to monitor clean up after the Rival Entertainment event.
- Stacy Funderburke is meeting with Councilmember Amir Farokhi tomorrow to make sure he is on board with the plans for the Amy Erwin Memorial Project and confirm that he will carry the necessary legislation. Stacy is going to get on the agenda for an upcoming Parks Design meeting as well.

Finance and Audit:

- The committee did not hold any meetings since the last CPC board meeting, and no written report was provided. A draft budget for 2019 was shared.
- Elliott Jones (the Treasurer) indicated that we have at least \$30,800 in the bank, plus whatever income has been generated in the last two months.
- The board reviewed the proposed budget.
- It was noted that we may need to prepare a tax return this year since we will have ~\$25K flowing in and out due to the Amy Erwin Memorial Project. We should also budget to pay a CPA to prepare the tax return.

- We already have sufficient funds on hand to cover all the committed and proposed expenses. The designated playground funds can go towards the professional consultants needed in association with the Perkins + Will work on the playground plans.
- A motion to approve the proposed budget with the following modifications (remove the \$1,000 commitment for the strategic plan, add \$2,000 for a CPA to prepare our tax return, and include \$25K as flow-through funds for the Amy Erwin Memorial Project) was unanimously approved. (All proposed expenditures still require formal board approval per our current bylaws and policies.)
- A motion to spend up to \$900 on the BBBBQ event was approved.
- A motion to spend up tot \$800 for the bird boxes project was approved.

Final