

Candler Park Conservancy, Inc. Board of Directors Meeting

Wednesday, February 22, 2017

7:00 pm

Rush Center Training Room

1530 Dekalb Ave NE, 30307

Present: Corey Anderson, Amy Erwin, Stacy Funderburke, Dan Hanlon, Elliott Jones, Ben Klehr, Scott Lenhart, John Skach, Amy Stout, Doug Wetzel, and Jack White

Not Present: Ken Edelstein*, Randy Pimsler*, and Lauren Welsh* (with * denoting advance notice of absence provided)

The agenda for the meeting (although not formally adopted) was as follows:

1. Review and Approve Prior Board Meeting Minutes
2. Committee Reports and Action Items
 - Finance and Audit Committee
 - Discuss and approve 2017 CPC budget
 - Board Development and Governance Committee
 - Annual meeting date and board/officer elections
 - Membership, Fundraising, and Communications Committee
 - Environment, Projects, and Programming Committee
3. Perkins + Will Park Visioning – Next Steps
4. Update on Quarterly Meeting Schedule with Commissioner Phuong and Doug Voss

Review/Approve Minutes from Last Meeting

A motion to adopt the draft minutes from the November 16th and January 25th meetings was approved.

Committee Reports and Action Items:

Finance and Audit:

- Ben provided a preliminary budget for 2017 with \$27,465 in projected total expenses and \$26,000 in projected revenue.
- For reference, this budget document also provided the amounts spent in 2016 in each of the proposed costs categories (and noted \$9,519.15 in total expenses and \$13,993.99 in revenue).
- It also included the amounts spent/received in 2017 to date (\$2,757.60 in expenses and \$2,166.87 revenue) along with the amount of cash on hand as of January 1 (\$15,538).
- It was noted that we cannot do any more projects without additional fundraising, since our commitments are approximately equal to the amount in the bank.
- We learned that Doug Voss is not going to let us have the \$5,000 from the music festival at this time.
- We discussed the feasibility of the amount of projected revenue for membership dues. The goal is to have 320 members by the end of 2017.
- We paid Tamara Jones \$1,000 in 2016 as part of the board-approved expenditure of \$2,000 for strategic planning.
- The budget was amended as follows:
 - Remove duplicate entries for golf tee project and use \$1,300 for the projected cost
 - Add \$50 expense for Park Pride Friends Group fee
- A motion to approve the budget as amended was unanimously approved.

Board Development and Governance:

- The committee met on February 20th, and a written report was provided.
- Stacy noted that our first annual meeting is coming up.
- We will elect a slate of board members at this meeting and have officer elections.
- Our bylaws call for a March annual meeting, but the committee recommends that we hold it in April in order to ensure there is ample time for advance notification of the meeting to the membership and to solicit nominations for the at large board member positions (as these nominations must be received three weeks in advance of the meeting.)
- It was suggested that in the future we make it a requirement that one be a member for at least 30 days prior to the annual meeting to be eligible to vote.
- We still need an NPU-N appointee to the board.
- A motion to move the annual meeting to April (19th) was approved.
- Doug will share a list of members so we will know who is signed up/requires notification/is eligible to vote.

Membership, Fundraising, and Communications:

- This committee met February 7th, and a written report was provided.
- There were no action items that required a board vote.

Environment, Projects, and Programming:

- This committee met February 15th, and a written report was provided.
- John Skach reported that the committee had been discussing how to prioritize projects once the Vision Plan is finalized.
- We discussed the date for the entry planting. It will either be March 18th or March 25th.

Perkins + Will Park Visioning – Next Steps

- We will receive the final deliverable from them in 3-4 weeks.
- The board needs to have a discussion on how best to roll this out to the community.
- John proposed having a weeklong (or more) display set up with all the materials from all the various workshops, etc. to allow people to review and provide feedback.
- Ben proposed doing a sneak peak for members at the annual membership meeting.
- It was suggested we could set up the materials at Drew Jackson's real estate office (located on McLendon just down from the Flying Biscuit.)

Quarterly Meeting with the Parks Commissioner

- Stacy met with Amy Phuong and Doug Voss last week.
- They were apologetic about the dam breaking by golf course personnel.
- He told them we were working with Perkins + Will on visioning.
- Amy S. asked Stacy to let the group know in advance of future meetings with the Parks Department in case there were issues we wanted him to communicate to them or inquire about. For instance, she had concerns about potential negative impacts on park access related to an upcoming festival and questions regarding statements from golf course personnel that they will be calling the police to ticket dog walkers.